

**RHINEBECK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Rhinebeck, New York**

Board of Education Organization and Regular Meeting

Organization Meeting and Regular Meeting Agenda To Follow

**REGULAR MEETING
BMS/RHS Library
Tuesday, July 13, 2021 7:00 p.m.**

ANNUAL ORGANIZATIONAL MEETING AGENDA (See attached)*

REGULAR MEETING AGENDA (REVISED)

- 1.0 Call to Order**
- 2.0 Approval of Minutes**
 - 2.1 Motion** to approve the minutes of the June 29, 2021 Regular Meeting
- 3.0 Superintendent's Report**
- 4.0 Public Comment**
- 5.0 Reports and Discussion**
 - 5.1 Board Goals and District Priorities**
 - 5.2 Board of Education Meeting Presentation Calendar**
 - 5.3 2021 NYSSBA Annual Convention**
- 6.0 Comments**
 - 6.1 Good News**
 - 6.2 Old Business**
 - 6.3 Public Comment**
 - 6.4 Other**
- 7.0 Action Items**
 - 7.1 Motion** upon the recommendation of the Superintendent of Schools to approve the following consent items:
 - 7.1.1 Motion** upon the recommendation of the Superintendent of Schools to approve the Free and Reduced Price Income and Eligibility Policy for the 2021-22 school year.

7.1.2 Motion upon the recommendation of the Superintendent of Schools to appoint the following, as required by the 2021-22 Free and Reduced Price Meals Policy:

Reviewing official:	Donna Ellis
Hearing official:	Albert Cousins
Verification official:	Thomas Burnell

7.1.3 Motion upon the recommendation of the Superintendent of Schools to appoint **Emily Davison**, Director of Special Services, as the District's Migrant Coordinator, Homeless Liaison, and Runaway Provider, as required by the 2021-22 Free and Reduced Price Meals Policy.

7.1.4 Motion upon the recommendation of the Superintendent of Schools to approve additional Summer 2021 curriculum projects, included by reference.

7.1.5 Motion upon the recommendation of the Superintendent of Schools to approve the CSE and CPSE recommendations.

7.1.6 Motion upon the recommendation of the Superintendent of Schools to approve the appointment of the 2021-22 CSE/CPSE Committee Chairs and CSE/CPSE Committee members, included by reference.

7.1.7 Motion upon the recommendation of the Superintendent of Schools to approve summer hours for individuals listed below for the purpose of CSE/CPSE meetings during the summer of 2021, not to exceed 8 hours each:

Susannah Renzi	8 hours
Shai Rell	8 hours
Arielle Rebraca	8 hours
Tom Blass	8 hours

7.1.8 Motion upon the recommendation of the Superintendent of Schools to approve the appointment of the following New Teacher Mentors for the 2021-2022 school year:

Carmela Fountain	Counselor (Smith)
Erin O'Brien	4th Grade (O'Han)

7.1.9 Motion upon the recommendation of the Superintendent of Schools to approve the appointment of **Jennifer Raymo, David Aierstok, and David Jutton**, to conduct Athletic Placement Process testing for the 2021-22 sports seasons, as required and stipulated.

7.1.10 Motion upon the recommendation of the Superintendent of Schools to declare the following items as surplus, with replacements ready for distribution:

30 copies	<i>American Government</i> , 2000
30 copies	<i>Economics, Principles and Practices</i> , 1999
30 copies	<i>Marketing Essentials</i> , 1997
30 copies	<i>Accounting</i> , 2000

7.1.11 Motion upon the recommendation of the Superintendent of Schools to approve the following summer ESY 2021 service providers:

Specialized Instruction

Michelle Buonfiglio	up to 72 hours
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Teacher Aide Support for Student

LeAnn Nichols	up to 60 hours
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7.1.12 Motion upon the recommendation of the Superintendent of Schools to revise the appointment of **Alyson Burton** for specialized instruction during Extended School Year (ESY) 2021 from 12 hours per week, totaling 72 hours, now to 18 hours per week, totaling 108 hours in order to support additional students requiring summer instruction.

7.1.13 Motion upon the recommendation of the Superintendent of Schools to approve modifications to the Assistant Superintendent for Support Services' (**Thomas Burnell**) terms and conditions of employment, effective July 1, 2021 – June 30, 2022. A copy of modifications to be incorporated by reference within the minutes of this meeting.

7.1.14 Motion upon the recommendation of the Superintendent of Schools to approve modifications to the District Treasurers' (**Christine Natoli**) terms and conditions of employment, effective July 1, 2021 – June 30, 2022. A copy of modifications to be incorporated by reference within the minutes of this meeting.

7.1.15 +Motion upon the recommendation of the Superintendent of Schools to approve non-unit salaries for managerial/confidential employees for 2021-22 school year. A copy of such modifications to be incorporated by reference within the minutes of this meeting.

7.1.16 +Motion upon the recommendation of the Superintendent of Schools to approve the the re-appointment of the following part-time instructional personnel for the 2021-2022 school year:

Kathleen Peterson	.6 FTE - World Languages	Step 21 MA+24
Jennifer Mohammed	.4 FTE - Elementary AIS	Step 9 MA+6
Sandra Goodman	.4 FTE - Homebound Tutor	Step 2 MA
Monica Zimmers	.4 FTE - Mathematics	Step 6 MS +6
Vicki Hoener	3.5 hours/week	1/7th of 1/200th of final salary

7.1.17 +Motion upon the recommendation of the Superintendent of Schools to approve the 2021-2022 hourly step system rate for Food Service Helpers. A copy of such modifications to be incorporated by reference within the minutes of this meeting.

7.1.18 +Motion upon the recommendation of the Superintendent of Schools to approve the the re-appointment of the following part-time non-instructional Food Service Helpers for the 2021-2022 school year:

<u>Building</u>	<u>Name</u>	<u>Hours</u>	<u>Step</u>
BMS/RHS	Aimiee Mateo	5.75 hours daily	3
RHS	John Brandstrom	5.75 hours daily	6
RHS	Debra Triglia	5.75 hours daily	8
CLS	Monika Provenzano	5.00 hours daily	4
CLS	Nicole Harris	5.00 hours daily	2

7.1.19 +Motion upon the recommendation of the Superintendent of Schools to approve the the re-appointment of the following part-time non-instructional employees for the 2021-2022 school year:

<u>Building</u>	<u>Name</u>	<u>Hours</u>	<u>Step</u>
<i>Monitors</i>			
RHS	Pat Euell	3.00 hours daily	10
CLS	Sandra Venezia	3.00 hours daily	16

Teacher Aides

CLS	Barbara Dooley	6.25 hrs daily	12
CLS	Valerie Nikolatos	3.75 hrs daily	15
CLS	Jessica Hudock	6.50 hrs daily	2
CLS	Tiffanie Calabrese	6.50 hrs daily	3
BMS	Sue Cotter	3.75 hrs daily	9
BMS	Kimberly Appenauer	6.50 hrs daily	5
RHS	Tracy Velie	3.00 hrs daily	5
RHS	Ralph Chianese	6.50 hrs daily	5

7.2 +Motion upon the recommendation of the Superintendent of Schools to approve the selection of TetraTech to complete the required Buildings Condition Survey during the 2021-2022 school year.

7.3 Motion upon the recommendation of the Superintendent of Schools to approve the four year (4) year probationary appointment of **Luis Tobon** as English Teacher assigned to Rhinebeck High School effective September 2, 2021 at a salary of Step 3 BA (\$61,597) in accordance with the RTA Salary Schedule for 2021-22.

7.4 +Motion to approve the following resolution:

BE IT RESOLVED that the Board hereby authorizes its President to sign an addendum agreement to the Superintendent's Employment Agreement dated March 24, 2020, as presented to the Board at this meeting. A copy of said addendum agreement shall be incorporated by reference within the minutes of this meeting.

7.5 +Motion upon the recommendation of the Superintendent of Schools to approve the appointment of **Gary Taylor** to the Civil Service position of Teacher Aide, assigned to the Pine Plains High School, effective September 2, 2021, at step 7, with a salary of \$27,793, in accordance of the 2021-22 ANIE Salary Schedule for 2021-22, with a 26-week probationary period.

8.0 Proposed Executive Session, if Necessary, Subject to Board Approval

9.0 Adjournment

DATES TO REMEMBER:

July 20, 2021 (5:00 PM) – Board Retreat

August 17, 2021 – Regular Meeting

August 31, 2021 – Regular Meeting

RHINEBECK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Annual Organization Meeting
July 13, 2021

The Clerk of the Board calls the Annual Organizational meeting of the Rhinebeck Board of Education to order at 7:00 p.m.

The Clerk introduces the newly elected Board Members, Diane Lyons and Mark Fleischhauer, elected to three-year terms effective July 1, 2020. The Oath of Office is administered to the newly seated members by the Clerk and they then sign the Oath Book.

The Clerk calls for nominations for **President** of the Board of Education for the **2021-2022** school year.

_____ nominated _____ for **Board President**. The nomination was seconded by _____. (Vote Count).

_____ assumes the seat of the **Presidency of the Board of Education** for the **2021-2022** school year and calls for nominations for **Vice President** of the Board.

_____ nominated _____ for **Board Vice President**. The nomination was seconded by _____. (Vote Count).

The Oath of Office is administered to the Board President and Vice President by the Clerk and they sign the Oath Book.

The President calls for nominations to the position of **Executive Committee member** for the 2021-2022 school year for the Dutchess County School Boards Association. _____ nominated _____ to serve as **Executive Committee member**. The nomination was seconded by _____. (Vote Count)

Other Leadership Positions and Committee Assignments of the Board of Education to be assigned at the next meeting.

1. **MOTION** to appoint **Whitney Druker** as **Clerk of the Board of Education** for the 2021-2022 school year.
2. **MOTION** to appoint **Christine Natoli** as School District Treasurer for the 2021-2022 school year with the appointment of **Tamisha Greenhill** as Deputy School District Treasurer for the 2021-2022 school year.

3. **MOTION to appoint Susan Cross as School Tax Collector for the 2021-2022 school year at no additional stipend.**
4. **MOTION to appoint Michelle Keeler as Claims Auditor, at the rate of \$26.52 per hour, for the 2021-2022 school year.**
5. **MOTION to appoint Thomas Burnell, Assistant Superintendent for Support Services, as District Purchasing Agent, and Albert Cousins, Superintendent of Schools, as Deputy Purchasing Agent for the 2021-2022 school year.**
6. **MOTION to appoint TBD as Title IX/Title VII Coordinator, Title VI Coordinator, and Nondiscrimination Complaint Officer for the 2021-2022 school year.**
7. **MOTION to appoint Emily Davison, Director of Special Services, as Additional Title IX/Title VII Coordinator, Title VI Coordinator, and Nondiscrimination Complaint Officer, on an as-needed basis, for the 2021-2022 school year, with compensation for related investigations at her hourly rate.**
8. **MOTION to appoint Emily Davison, Director of Special Services, as Section 504/ADA Coordinator for the 2021-2022 school year.**
9. **MOTION to appoint Albert Cousins, Superintendent of Schools, as Designated Education Official for the 2021-2022 school year.**
10. **MOTION to appoint Albert Cousins, Superintendent of Schools, as Age Coordinator for the 2021-2022 school year.**
11. **MOTION to designate Emily Davison, Director of Special Services, to attend last chance resolution sessions or mediation sessions required by the IDEA with the authority to execute settlement agreements on behalf of the District, following consultation with the Superintendent of Schools, where practicable, and notification to the Board President, or Vice-President in his/her absence, of the contents of any settlement agreement, for the 2021-2022 school year.**
12. **MOTION to approve the following additional appointments:**
 - A. **MOTION to appoint Theresa Costakis the BMS/RHS School Nurse and Mary Skeen the CLS School Nurse as Attendance Supervisors for the 2021-2022 school year at no additional salary, as included in the duties of School Nurse.**
 - B. **MOTION to appoint The Work Place at Mid-Hudson Regional Hospital to provide School Physician Services and Dr. Rajiv Narula as Chief Medical Officer at the cost of \$8,544 for the 2021-2022 school year.**

- C. **MOTION** to appoint **Sheldon Tieder, Director of Facilities**, as **Asbestos Designee, Chemical Hygiene Officer** pursuant to OSHA, and **School Pesticide Representative** for the School District for 2021-2022 school year.
 - D. **MOTION** to appoint **Whitney Druker, Secretary to the Superintendent**, as **Records Access Officer, Thomas Burnell, Assistant Superintendent for Support Services**, as **Records Management Officer**, and **Albert Cousins, Superintendent of Schools**, as **Records Appeals Officer** for the 2021-2022 school year, at no additional salary.
 - E. **MOTION** upon the recommendation of the Superintendent of Schools to designate **Building Principals Edwin Davenport, John Kemnitzer, and Brett King** as 2021-2022 **Dignity Act Coordinators** for their respective schools, as required by the Dignity for All Students Act law and by Section IX of Board of Education Policy 5300-Code of Conduct, to lead and coordinate the efforts of each school's Dignity for All Students Act Team in proactively addressing and responding to any and all incidents of bullying, discrimination, hazing, and/or harassment as identified in this State law and Board policy.
13. **MOTION** to direct **Thomas Burnell, Assistant Superintendent for Support Services**, to make payments of: (a) Monies for investments; (b) Interest on bonds as it becomes due; (c) Payments to redeem bonds as they become due; (d) Checks to cover payrolls and agency account deposits; (e) Utility bills; (f) Expense payments to employees; and (g) Payments under contractual agreements.
14. **MOTION** to approve the following designations:
- A. **MOTION** to designate the **M&T Bank, NYLAF, Bank of Greene County**, and **BNY-Mellon** as **Official Depositories** of funds for the school district for the 2021-2022 school year. Other financial institutions will be brought to the Board in the course of the year for approval of investment services if necessary.
 - B. **MOTION** to designate the **Poughkeepsie Journal** as the **Official District Newspaper**, with the **Daily Freeman** designated as the **alternate Official Newspaper** for the District for the 2021-2022 school year.
15. **MOTION** to approve the following authorizations:
- A. **MOTION** to authorize **Thomas Burnell, Assistant Superintendent for Support Services**, and **Christine Natoli, District Treasurer**, to have access to the Safe Deposit Box maintained by the school district at the M & T Bank for the 2021-2022 school year.

- B. MOTION** to authorize petty cash funds at the following locations and in the following amounts for the 2021-2022 school year:

Location	Amount	Custodian
Business Office	\$100.00	Secretary to Bus. Admin.
Tax Collection Office	\$100.00	Tax Collector
Chancellor Elementary School	\$100.00	Elementary School Principal
Bulkeley Middle School	\$100.00	Middle School Principal
Rhinebeck High School	\$100.00	High School Principal
Interscholastic	\$ 50.00	Athletic Director
CLS Kitchen	\$ 10.00	District Treasurer
BMS Kitchen	\$ 60.00	District Treasurer
RHS Kitchen	\$100.00	District Treasurer

- C. MOTION** to authorize **Albert Cousins, Superintendent of Schools**, to approve transfers in Budget Codes up to \$20,000 per transfer for the 2021-2022 school year.
- D. MOTION** to authorize **Albert Cousins, Superintendent of Schools**, and/or **Thomas Burnell, Assistant Superintendent for Support Services**, as the Payroll Certification Officers for the 2021-2022 school year.
- E. MOTION** to authorize **Albert Cousins, Superintendent of Schools**, to approve or disapprove all conference requests for the 2021-2022 school year.
- F. MOTION** to authorize **Albert Cousins, Superintendent of Schools**, to apply for grants-in-aid for the School District from state, federal, foundation and private sources for the 2021-2022 school year.
- G. MOTION** to delegate the Board of Education's authority, pursuant to Commissioner's Regulation 100.2(y) to **Albert Cousins, Superintendent of Schools**, to have full and final authority to make determinations regarding student residency.

- 16. MOTION** to re adopt all previous Board Policies and the Code of Ethics.
- 17. MOTION** to approve that the meetings of the Board of Education of the Rhinebeck Central School District be held on the dates indicated on the schedule submitted, at 7:00 P.M. in the High School/Middle School Library for the 2021-2022 school year or in alternate locations and/or times as noted on the agenda.
- 18. MOTION** to adopt the per-mile reimbursement rate set by the Internal Revenue Service, which currently is \$0.56 for approved use of personal vehicles on school business, subject to change of the Internal Revenue reimbursement rates.

19. **MOTION** to approve the following resolution:

BE IT RESOLVED, that effective July 1, 2021 through June 30, 2022, the Rhinebeck Central School District will waive the fingerprinting fee of **\$102.00** for all new employees who are hired to work less than 20 hours per week or receive a salary of \$30,000 or less, except for per diem substitutes. The District will reimburse per diem substitutes for this expense after the completion of ten (10) days of work and the submission of proof of payment documentation. The District will pay this fee in advance for all others as outlined above.

20. **MOTION** to accept the list of New York State Certified Impartial Hearing Officers for Dutchess County for the 2021-2022 school year as updated by the NYS Education Department in accordance with Section 200.31(1) of the Commissioner's Regulations for the purpose of conducting special education impartial hearings, with compensation of such Impartial Hearing Officers in accordance with Board Policy.

21. **MOTION** to appoint **Shaw, Perelson, May & Lambert, LLP, Attorneys at Law**, as School Attorneys for the 2021-2022 school year, at a retainer fee of \$36,000.00, and such attorney as assigned as Investigator for Title VII/Title IX and other matters, for the 2021-2022 school year, if and as needed.

22. **MOTION** to approve all persons and positions required by law or regulation to be bonded (e.g., Deputy Treasurer, Central Treasurer-Activity Fund, Claims Auditor, Deputy Claims Auditor, Purchasing Agent) in the amount of \$100,000 per employee per occurrence, \$1,000,000 per occurrence for the Tax Collector, and \$1,000,000 per occurrence for the Treasurer for the 2021-2022 school year.

23. **MOTION** to approve the following resolution:
BE IT RESOLVED, that the Board of Education of the Rhinebeck Central School District hereby appoints **Thomas Burnell, Assistant Superintendent for Support Services**, as **Trustee**, , and **Christine Natoli, School District Treasurer**, as **Alternate Trustee**, representing the Rhinebeck Central School District for the Dutchess County Workers' Compensation Cooperative, effective July 1, 2021, to serve in such capacity until the appointment is rescinded by the Board or another individual is appointed in his place.

24. **MOTION** to approve the following resolution:
BE IT RESOLVED, that the Board of Education of the Rhinebeck Central School District hereby appoints **Thomas Burnell, Assistant Superintendent for Support Services**, as **Trustee**, and **Christine Natoli, School District Treasurer**, as **Alternate Trustee**, representing the Rhinebeck Central School District for the Dutchess Educational Health Insurance Consortium, effective July 1, 2021, to serve in such capacity until the appointment is rescinded by the Board or another individual is appointed in his place.